



Mulcahy Memo – April, 2017

Published for clients and friends of the Mulcahy Law Firm, P.C.

by Beth Mulcahy, Esq.



Dear Clients and Friends,

Spring is here! This is the most beautiful time of year in Arizona. I hope you get time to enjoy this glorious weather!

Our Mulcahy Memo this month discusses the topic of how good communication builds successful associations. To read the complete memo, please scroll down to the end of this article.

Our firm is excited to announce the publication of our new Cheat Sheet "How to Accomplish the Board's Goals Using the Eisenhower Method". If your Board feels like a hamster on a wheel-never getting anything big done but just running in place responding to broken sprinkler heads and difficult owners- this is the Cheat Sheet for you! This Cheat Sheet will show your board how to prioritize your urgent and important tasks so you get things done. Imagine how great you will feel when you start checking things off the "to-do" list! To view this Cheat Sheet, please click [here](#).

A reminder! The Arizona legislature is currently considering over 15 bills regarding community associations. Last week, one association-related technical correction bill was signed by the Governor (SB1060) and the Governor vetoed the bill banning cumulative voting (HB2321). While the legislature is in session, our firm prepares and posts a summary of these proposed bills, as they change, every week on our website. You can find the current summary on the "[Publications](#)" tab under "Legislative Updates".

Please join us! Our firm is offering two (2) free educational classes for board members and managers in Peoria and Phoenix in the next 45 days. We hope that you can join us for one of these upcoming classes. A full listing of these classes can be found by clicking [here](#). Also, don't forget to utilize our First Friday Free Call-In this Friday!

Mulcahy Law Firm, P.C. is launching a Facebook contest in the month of April! Board Members and Managers, you could be the winner of \$150.00 CASH by simply getting on Facebook! Mulcahy Law Firm, P.C.'s Facebook contest will begin on April 1 and end on April 30. The winner will be selected via FACEBOOK LIVE May 2, 2017 at 12:00 pm.

Follow these steps to give yourself a chance to win:

1. "Like" MULCAHY LAW FIRM, P.C. on Facebook, if you have not already done so...
2. "Share" MULCAHY LAW FIRM, P.C.'s page or one of our posts
3. Comment on at least one of our Facebook posts (pictures, statuses, events, blogs, etc.)...
4. Direct message us with your email address to be added to our Mulcahy Memo, also include your association's name or your management company

Easy as that! Once you have completed these simple steps, your name will be added to our contest! We will randomly select our winner on May 2, 2017 at 12:00 pm via FACBOOK LIVE and the winner will receive a \$150.00 CASH!

***Disclaimer* This offer is only available to HOA Managers and Board Members**

Happy Easter and Passover a little early! We hope you have a great month!



Sincerely,
Beth Mulcahy, Founder and Senior Partner
Mulcahy Law Firm, P.C.

Communication is Important for Your Association

By: Beth Mulcahy, Esq.

I am often asked... "What is the "secret sauce" for highly effective and successful associations?"

It is OUTSTANDING communication! Set forth below are some suggestions on how to have stellar communication skills within your community:

1. Give members an opportunity to speak or ask questions for a set period of time at the beginning or end of board meetings;
2. Distribute, mail, publish or post notice of board meetings, meeting minutes or financial statements;
3. Conduct town meetings where members can submit questions for the board to answer or the board can meet with residents in an informal oral Q & A setting;
4. Plan and present social events around holidays where board members can interact with neighbors in a relaxed environment;
5. Respond to member inquiries in a timely fashion and if managed by a management company ask that the manager respond within a certain time frame;
6. Give all owners the name and telephone number of the contact person for the association;
7. Conduct member surveys to obtain information from residents and publish the results;
8. Form member advisory committees and consider their input;
9. Publish and distribute newsletters;
10. Form a "welcome to the neighborhood" committee and welcome new members;
11. Create a website and post newsletters, regular meeting minutes, budgets, annual reports and association documents and forms on-line; and
12. Give members a self-addressed and stamped postcard or comment card annually that they can send to the association with comments, ideas and/or feedback.

If your association has questions regarding your responsibilities please contact Mulcahy Law Firm, P.C. at 602.241.1093 to have an attorney assist you.