



Mulcahy Memo – February 2016

Published for clients and friends of the Mulcahy Law Firm, P.C.

by Beth Mulcahy, Esq.



Dear Clients and Friends,

Good communication is the key to a successful community association. Our Mulcahy Memo this month discusses the topic of how good communication builds successful associations. Please scroll all the way down to the end of this Memo to review this informative article.

We hope your 2016 is off to a great start. Our "Brunch with Mulcahy" seminar earlier this week was a huge success. We had over 230 board members and managers present to learn more about community law. For those who were unable to attend, we have posted the PowerPoint presentation on our website, which you can find [here](#). Also, we will have a video of the seminar coming soon so stay tuned!

As you may know, the Arizona legislature is currently considering numerous bills regarding community association law, some of which are problematic for our industry. While the legislature is in session, our firm prepares a weekly summary of these proposed bills and posts them to our website. For a listing and summary of the pending bills, please click [here](#).

Our firm has ten (10) FREE educational classes for board members and managers in Chandler, Glendale, Peoria, Phoenix, Scottsdale and Sun City West in the next 90 days! We hope that you can join us for one of these upcoming classes. A full listing of upcoming classes can be found by clicking [here](#).

Did you know that our law firm has a very active Facebook page with free tips and legislative updates for board members, managers and owners that is updated weekly? Please consider [Following us on Facebook!](#)



Sincerely,
Beth Mulcahy, Founder and Senior Partner
Mulcahy Law Firm, P.C.

COMMUNICATION IS IMPORTANT FOR YOUR ASSOCIATION

2/12/16

By: Beth Mulcahy, Esq.

1. Give members an opportunity to speak or ask questions for a set period of time at the beginning or end of board meetings;
2. Distribute, mail, publish or post notice of board meetings, meeting minutes or financial statements;
3. Conduct town meetings where members can submit questions for the board to answer or the board can meet with residents in an informal oral Q & A setting;
4. Plan and present social events around holidays where board members can interact with neighbors in a relaxed environment;
5. Respond to member inquiries in a timely fashion and if managed by a management company ask that the manager respond within a certain time frame;
6. Give all owners the name and telephone number of the contact person for the association;
7. Conduct member surveys to obtain information from residents and publish the results;
8. Form member advisory committees and consider their input;
9. Publish and distribute newsletters;
10. Form a "welcome to the neighborhood" committee and welcome new members;
11. Create a web site and post newsletters, regular meeting minutes, budgets, annual reports and association documents and forms on-line; and
12. Give members a self-addressed and stamped postcard or comment card annually that they can send to the association with comments, ideas and/or feedback.

Please contact Mulcahy Law Firm, P.C. for additional information and help with this issue.